

Commissioners of St. Mary's County Meeting Minutes (Tuesday, November 5, 2019)
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1. COMMISSIONERS OF ST. MARY'S COUNTY AND ST. MARY'S COUNTY METROPOLITAN COMMISSION JOINT MEETING, 23121 Camden Way, California, MD

Members present

Commissioner President James R. Guy
Commissioner Eric Colvin
Commissioner Michael L. Hewitt
Commissioner Todd B. Morgan
Dr. Rebecca Bridgett, County Administrator
John F. Deatruck, Director, Department of Public Works and Transportation
Bill Hunt, Director, Department of Land Use and Growth Management

Not Present: Commissioner John E. O'Connor

St. Mary's County Metropolitan Commission

Joseph Russell- Chairman, 3rd Election District
Keith Fairfax, Vice Chairman, 8th Election District
Alice Gaskin, 1st Election District
Roy Alvey, 2nd & 9th Election District
Bryan Barthelme, 4th & 5th Election District
Mike Thompson, 6th Election District
Robert Russell, 7th Election District
George Ericksen, Executive Director
Anne Mary Cullins, Director, Human Resources
Christy Hollander, P.E. Chief Engineer
Patty Stiegman, Chief Financial Officer
Ed Hogan, Chief of Facilities
Chris Beaver, MetCom Legal Council

Commissioner President James R. Guy called the joint meeting of the Commissioners of St. Mary's County and the St. Mary's County Metropolitan Commission to order at 9:01 a.m in the Metropolitan Commission meeting room.

A. Presentations were given for the following: Capital Improvement Projects & St. Clements Shores Waste Water Treatment Plant, Comprehensive Water and Sewerage Plan - Sewer Problem Areas Process, Bay Restoration Program, Equivalent Development Unit Allocation.

B. Legislation: MetCom Board

Motion: I move to sign a letter of support for the Commissioners of St. Mary's County legislative request to repeal Section 27-11 (A) of Article 19-Public Local Laws of St. Mary's

County as amended by Chapter 424 of the 2017 Session of the General Assembly of Maryland regarding the decoupling of the MetCom debt from the County debt.

Motion by Keith Fairfax, second by Roy Alvey.

Final Resolution: Motion Carries

Yea: J. Russell, Fairfax, Alvey, Barthelme, Gaskin, R. Russell, Thompson

2. ADJOURN AND RETURN TO THE CHESAPEAKE BUILDING

The meeting adjourned at 10:55 a.m.

3. WELCOME

Members Present

Commissioner President James R. Guy

Commissioner Eric Colvin

Commissioner Michael L. Hewitt

Commissioner Todd B. Morgan

Dr. Rebecca Bridgett, County Administrator

Julie Burch, Recorder

Not present: Commissioner John E. O'Connor

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 11:30 a.m. in the Chesapeake Meeting Room, Governmental Center.

Approval of Consent Agenda

I move to approve the Consent Agenda, which includes the Minutes of October 29, 2019, as amended.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

4. COUNTY ADMINISTRATOR - PART 1

A. DRAFT AGENDAS FOR NOVEMBER 19 AND DECEMBER 3, 2019. There will be no meeting of the Commissioners on November 12, 2019.

B. DEPARTMENT OF ECONOMIC DEVELOPMENT - St. Mary's County Airport Innovation District Master Plan

Present: Chris Kaselemis, Director Dept of Economic Development
Erik Aulestia, Partner, Torti Gallas + Partners

An overview of the St. Mary's County Airport Innovation District Master Plan was presented.

C. DEPARTMENT OF LAND USE AND GROWTH MANAGEMENT - Metropolitan Planning Organization (MPO) Naval Base Commuter Multi-Modal Planning Study Presentation

Present: Bill Hunt, Director, Dept. of Land Use and Growth Management
Jennifer J. Ray, Senior Transportation Planner, Johnson, Mirmiran and Thompson (JMT)

The results of the MPO Multi-Planning study to provide transportation alternatives and solutions for traffic to and around Patuxent River Naval Base were presented.

D. DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION - Metropolitan Planning Organization (MPO) Bus Stop Assessment and Plan

Present: John Deatrick, Director, Dept of Public Works and Transportation

The results of the MPO Multi-Bus Stop study to make improvements on bus stops and landing pads to promote safety and ADA compliance were presented.

5. RECESS

6. COUNTY ADMINISTRATOR - PART 2

Members Present

Commissioner President James R. Guy
Commissioner Eric Colvin
Commissioner Michael L. Hewitt
Commissioner Todd B. Morgan
Commissioner John E. O'Connor via Teleconference
Dr. Rebecca Bridgett, County Administrator
Julie Burch, Recorder

A. CIRCUIT COURT FOR ST. MARY'S COUNTY - Adult DWI/DUI Recovery Program Grant Award

I move to approve the grant award from the Maryland Highway Safety Office, Project US2025 in the amount of \$17,652.50 and authorize the Commissioner President to sign the related documents.

Motion by Commissioner Eric Colvin, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Colvin, Hewitt, Morgan

Not Present at Vote: Commissioners Guy, O'Connor

B. SHERIFF'S OFFICE - Sheriff's Office Corrections Salary Schedule Adjustment

I move to approve adjusting the St. Mary's County Corrections Officer salary schedule, effective January 1, 2020, to more closely align St. Mary's County corrections officers' salary schedule with the Charles County Sheriff's Office correctional officer salary scale as presented; with the mid-year salary and benefit cost increases absorbed in the Sheriff's Office FY2020 budget.

Motion by Commissioner Todd B. Morgan, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

C. DEPARTMENT OF FINANCE - Award Recommendation for Airport Site Prep for Runway Extension Project

I move to authorize the Procurement Officer to execute the contract award to Penn Ave Construction LLC of Prince Frederick MD for the Extend Runway Site Preparation Project at the St. Mary's County Regional Airport, subject to receipt and acceptance of contract related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

Not Present at Vote: Commissioner John E. O'Connor

D. DEPARTMENT OF FINANCE - Award Recommendation for Animal Shelter Construction Project

Motion #1: I move to approve the budget amendment for \$1,965,225 from the FIN20 Capital Reserve to provide additional funding for the award.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

Not Present at Vote: Commissioner John E. O'Connor

Motion #2: I move to authorize the Procurement Officer to execute the contract award to Scheibel Construction in Huntingtown MD for the design and construction of the St. Mary's County Animal Shelter, subject to receipt and acceptance of contract related documents.

Motion by Commissioner Eric Colvin, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

Not Present at Vote: Commissioner O'Connor

E. DEPARTMENT OF EMERGENCY SERVICES - Request Authorization to Fund Animal Shelter Staffing Study

I move to approve the Budget Amendment for the Department of Emergency Services to utilize \$14,500 of the Commissioner's Reserve to fund costs of the Animal Shelter Staffing Study, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

Not Present at Vote: Commissioner O'Connor

F. DEPARTMENT OF HUMAN RESOURCES - ADA Presentation

Present: Catherine Pratson, Director, Dept. of Human Resources
Arthur Shepherd, Director, Dept of Recreation and Parks
Jennifer Martinez, ADA/FMLA Coordinator

An overview of the County's initiatives to ensure compliance with the Americans with Disability Act (ADA) was presented.

G. DEPARTMENT OF LAND USE AND GROWTH MANAGEMENT - Noise Ordinance Data Presentation

I move that the Department of Land Use and Growth Management be authorized to schedule a public hearing on the proposed noise ordinance.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioner Eric Colvin, Commissioner Michael L. Hewitt, Commissioner Todd B. Morgan

Nay: Commissioner President James R. Guy

Not Present at Vote: Commissioner O'Connor

H. DEPARTMENT OF ECONOMIC DEVELOPMENT - Number of Events on Farms

Present: Chris Kaselemis, Director

The findings and recommendations from the Tourism Regulatory Task Force were presented.

I. DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION - Inclement Weather and the Snow & Ice Control Operational Plan ("Plan")

Present: John Deatrack, Director, Dept. of Public Works and Transportation
Stephen Walker, Director, Dept of Emergency Services
Rick Tarr, County Highway Maintenance Manager, Dept of Public Works and Transportation

An update on the County's Emergency Operational Plan was presented.

7. COMMISSIONERS' TIME

The Commissioners highlighted events over the past week and provided general comments.

8. ADJOURN

The meeting adjourned at 2:33 p.m.

Minutes approved by the Commissioners of St. Mary's County on November 19, 2019.

JB
Julie Burch, Senior Admin Coordinator